

Petition for Comprehensive Plan Amendment and Rezoning

Town of Williamstown
Dodge County, Wisconsin

TOWN use only
Hearing date: _____
Applicant notified: _____
Plan Commission Recommendation
__ Approved
__ Approved with conditions: _____
__ Denied _____
>> Return to Clerk <<
Town Board Decision: _____ Clerk Initials: _____

Please see the back for Filing Instructions

Provide the following information:

- Names, addresses and phone numbers of the **owner** of the proposed change and owners of all properties lying within two hundred (200) feet of the proposed change. Property owner names can be found by doing a Dodge County Land Records search:
<http://dr1.co.dodge.wi.us/lrst/default.asp>

	Name	Address	Phone or Email
Owner:			
Within 200 ft.			
Within 200 ft.			
Within 200 ft.			
Within 200 ft.			
Within 200 ft.			

- List current land use/zoning district _____ and proposed land use/district _____ from the Comprehensive Plan Land Use Map and Zoning Map/Ordinance which can be found at <http://williamstown-wi.com> > Zoning.
- Parcel (Pin) #: _____
- Attach a **certified survey map**, drawing the exact location of the change. Write site address (if available) & legal description here:

- Attach a **Plot Plan** using a plat map drawn to a scale that allows all numerical measurements and lettering to be readable. Show the Town area around the proposed change, its dimensions, the location and classification of adjacent land use/zoning districts, and the location and existing use of all properties within two hundred (200) feet of the proposed change.
- Additional information may be required by the Town Planning Commission or the Town Board.

Petitioner Signature: _____ Date: _____

Petitioner Name, Printed: _____

Filing Instructions:

1. Petitions for Comprehensive Plan amendments and Rezoning must be made using this form and required maps
2. The petition must be accompanied by the current fee **payable to the Town of Williamstown**. Please refer to <http://williamstown-wi.com/fees> > Zoning for the amount.
3. Make 9 copies of the original petition and attachments
4. File the original and copies along with the fee with the Town Clerk for the Town of Williamstown (**Clerk, W3275 Hwy TW, Mayville, WI 53050**).
5. The Clerk will forward the Petition to the Town Planning Commission.
6. The Plan Commission will review and make a recommendation for the Board to act on.
7. Copies of the following may be obtained from the Town Clerk or by visiting <http://williamstown-wi.com> > Zoning.
 - a. Comprehensive Plan amendments are controlled by the Town of Williamstown Smart Growth Comprehensive Plan
 - b. Rezoning is controlled by Section 10.0 of the Town of Williamstown Zoning Ordinance.

Completion of application:

Failure to provide all relevant information shall be grounds for denial of the request. The petitioner is under a continuing duty to reasonably supplement the petition with new information. **If additional space is needed, attach sheets to this application.**

Checklist:

- Certified Survey Map attached
- Plot Plan attached
- 10 copies of packet (application and all attachments)
- Fee enclosed (see <http://williamstown-wi.com/fees> under Zoning for amount)
 - Check or Money Order **payable to the Town of Williamstown**
- Deliver/mail to **Clerk, W3275 Hwy TW, Mayville, WI 53050**
- To prepare for the Planning Commission review, **pound a stake at each corner of any proposed building**